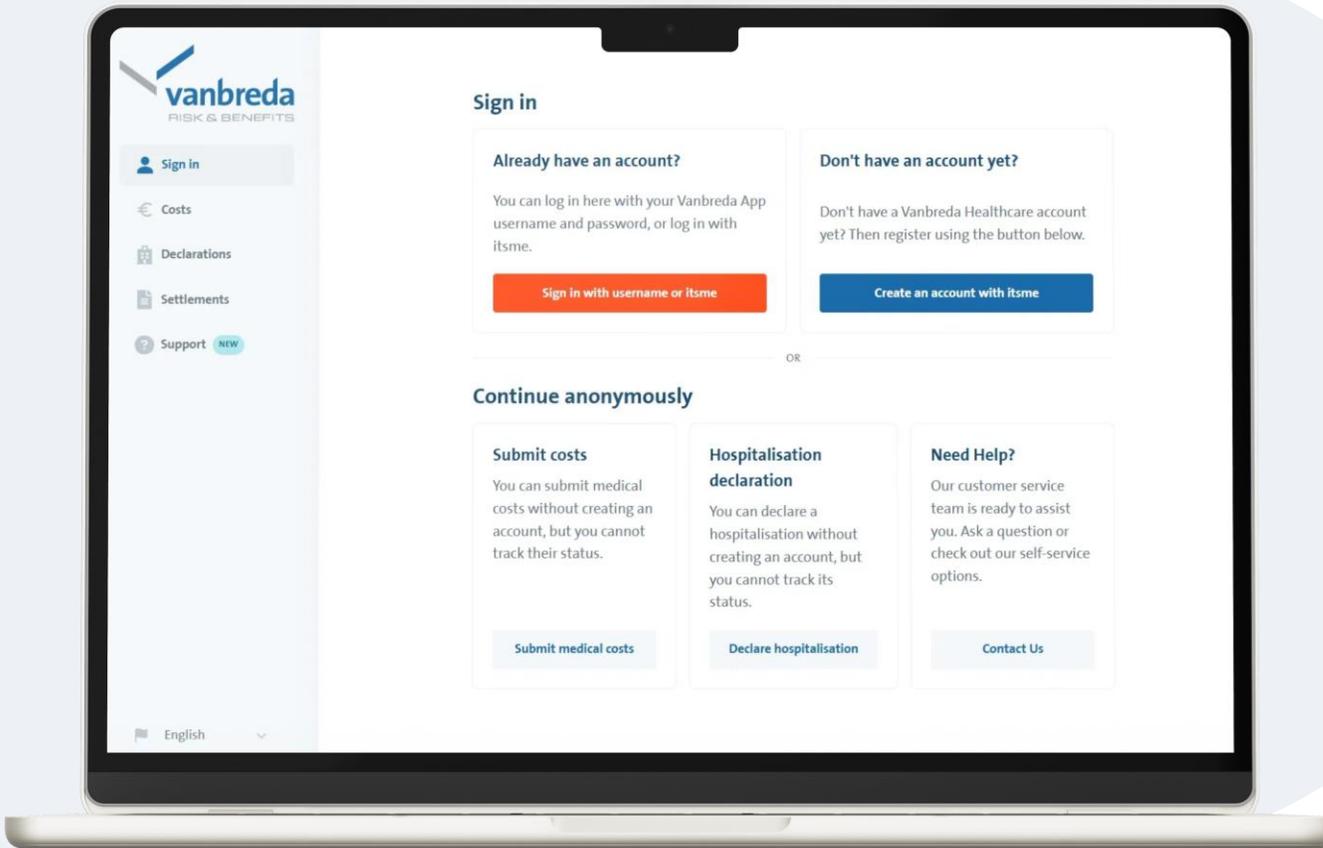




Submit medical expenses outside of an account

Discover our digital applications here:





Step 1: Go to app.vanbreda.be.

Here you have different possibilities:

- Log in or create a profile
- **Submit medical costs** anonymously. Choose this option if you only want to submit medical expenses.
- Declare a hospitalisation anonymously
- Ask a question / contact us

→ **Choose Submit medical costs here**

Why log in?

If you are logged in, you can easily indicate who the expenses are for without entering any data yourself. You can **follow the status of the expenses in real-time** and get access to **AssurPharma barcodes** to submit pharmaceutical expenses automatically.

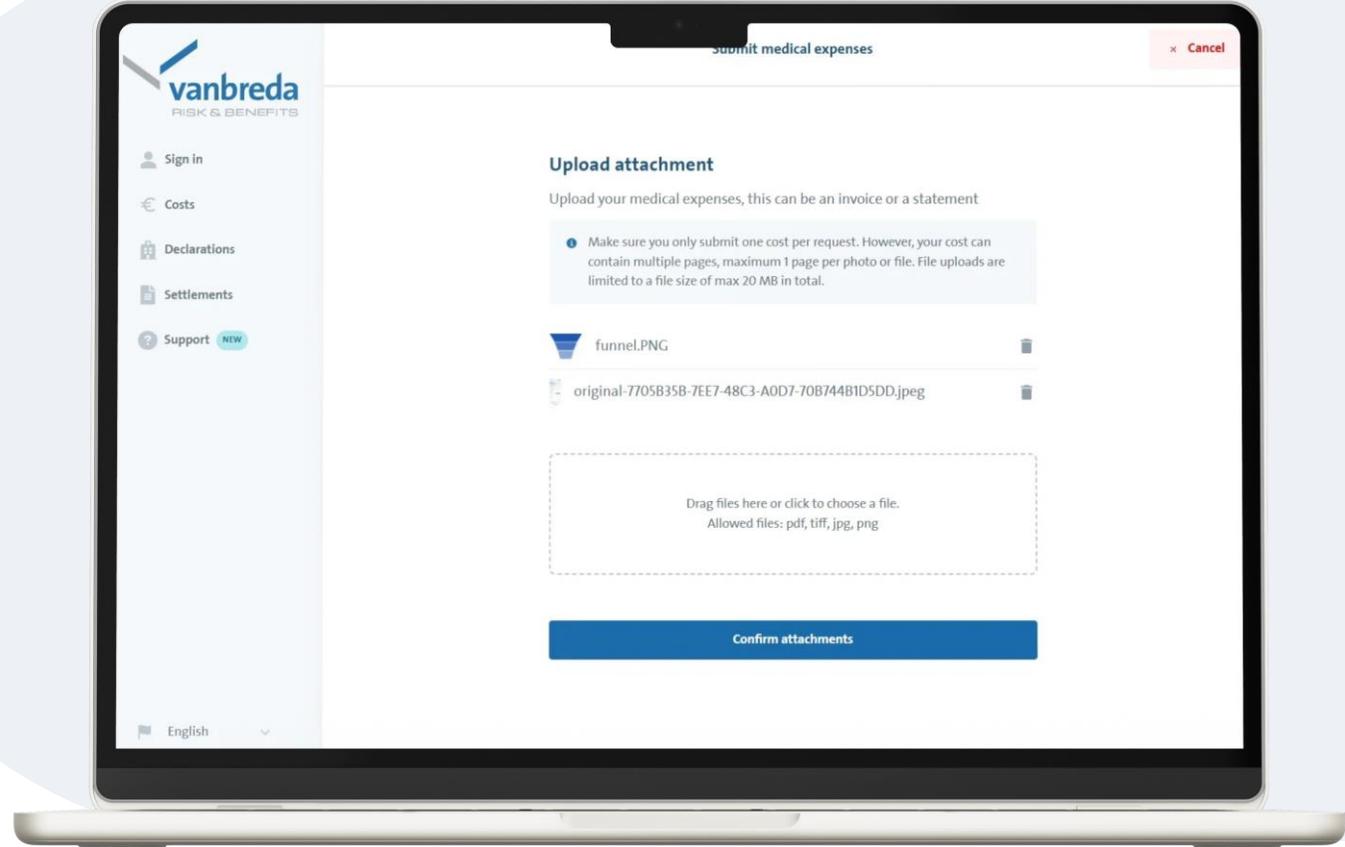
Simply create an account via [itsme](https://itsme.be) or with your e-mail address at app.vanbreda.be.

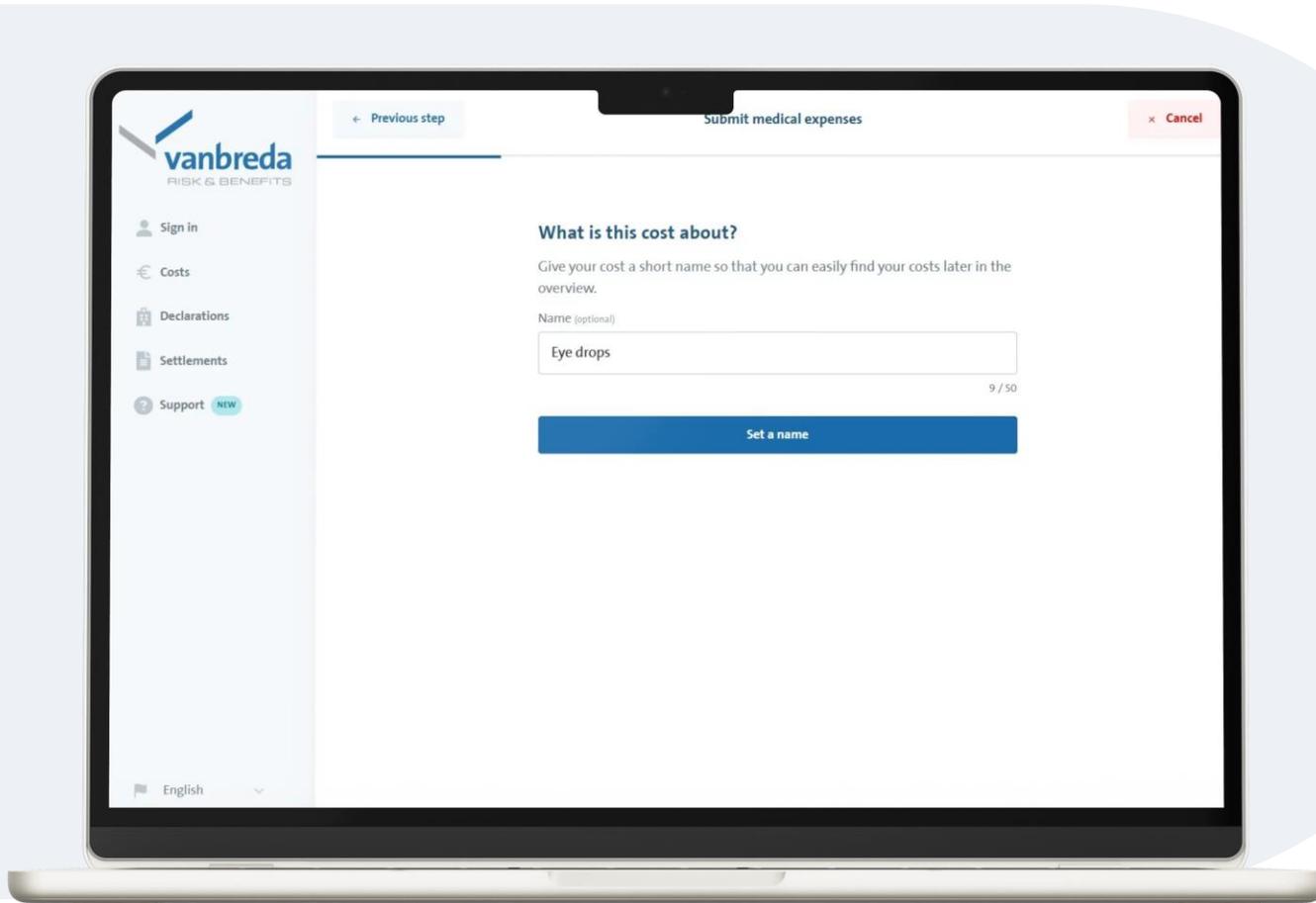
Step 2: Insert attachments of your medical expenses

Drag the files into the upload box or double-click the box and select the files.

Attention:

- Make sure the files are clearly legible
- Always send us all pages of the invoice (front and back)





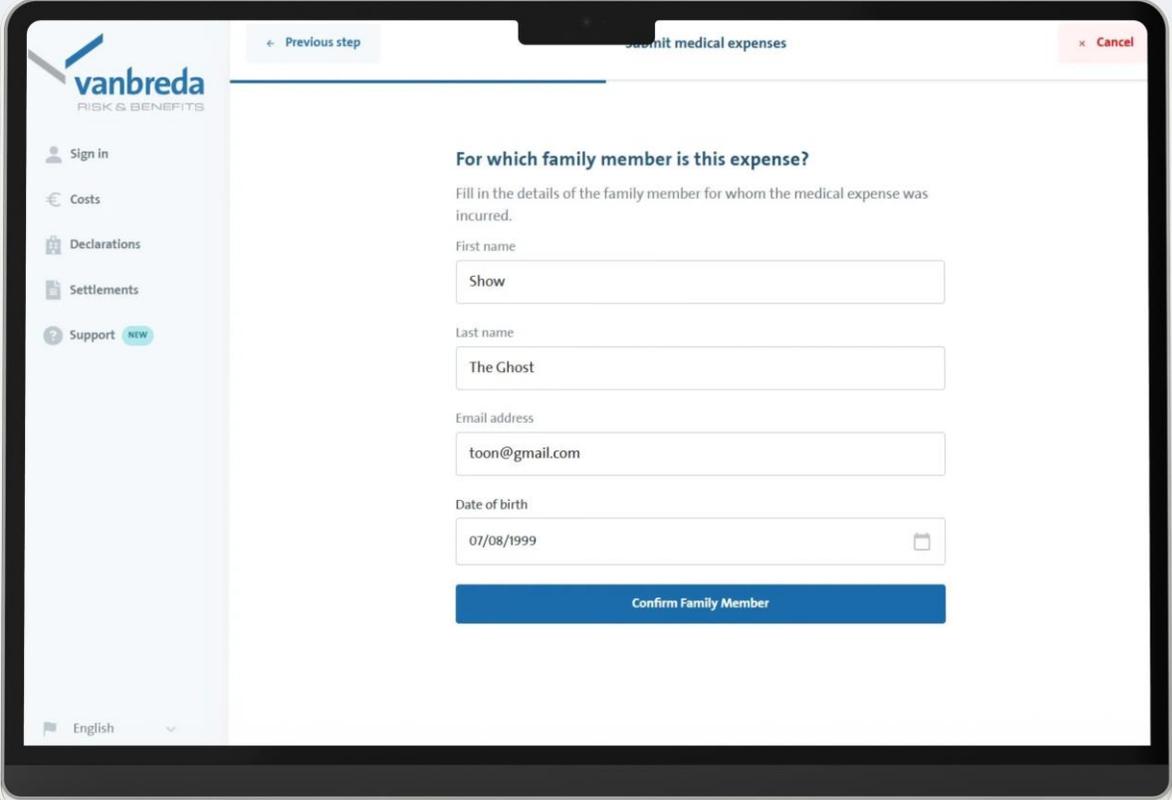
Step 3: Give an optional name to your expenses

For example “Pharmacy” or “Consultation”. This helps with the overview.

Step 4: Fill in personal details

Fill in the personal details so we know who the medical expenses are for:

- first name
- surname
- e-mail address
- date of birth



The screenshot shows a web application interface for vanbreda Risk & Benefits. The page title is "Submit medical expenses". The left sidebar contains navigation options: Sign in, Costs, Declarations, Settlements, and Support (marked as NEW). The main content area is titled "For which family member is this expense?" and includes the instruction "Fill in the details of the family member for whom the medical expense was incurred." Below this are four input fields: "First name" with the value "Show", "Last name" with the value "The Ghost", "Email address" with the value "toon@gmail.com", and "Date of birth" with the value "07/08/1999". A blue button labeled "Confirm Family Member" is positioned below the date of birth field. At the top left of the page is a "Previous step" link, and at the top right is a "Cancel" button. The language is set to "English" at the bottom left.

vanbreda
RISK & BENEFITS

← Previous step Submit medical expenses × Cancel

What is your financial information

Do we already have an account from you for reimbursing your medical expenses?

Yes No

We will reimburse you to the known bank account.

Confirm financial information

English

Step 5: Check financial details

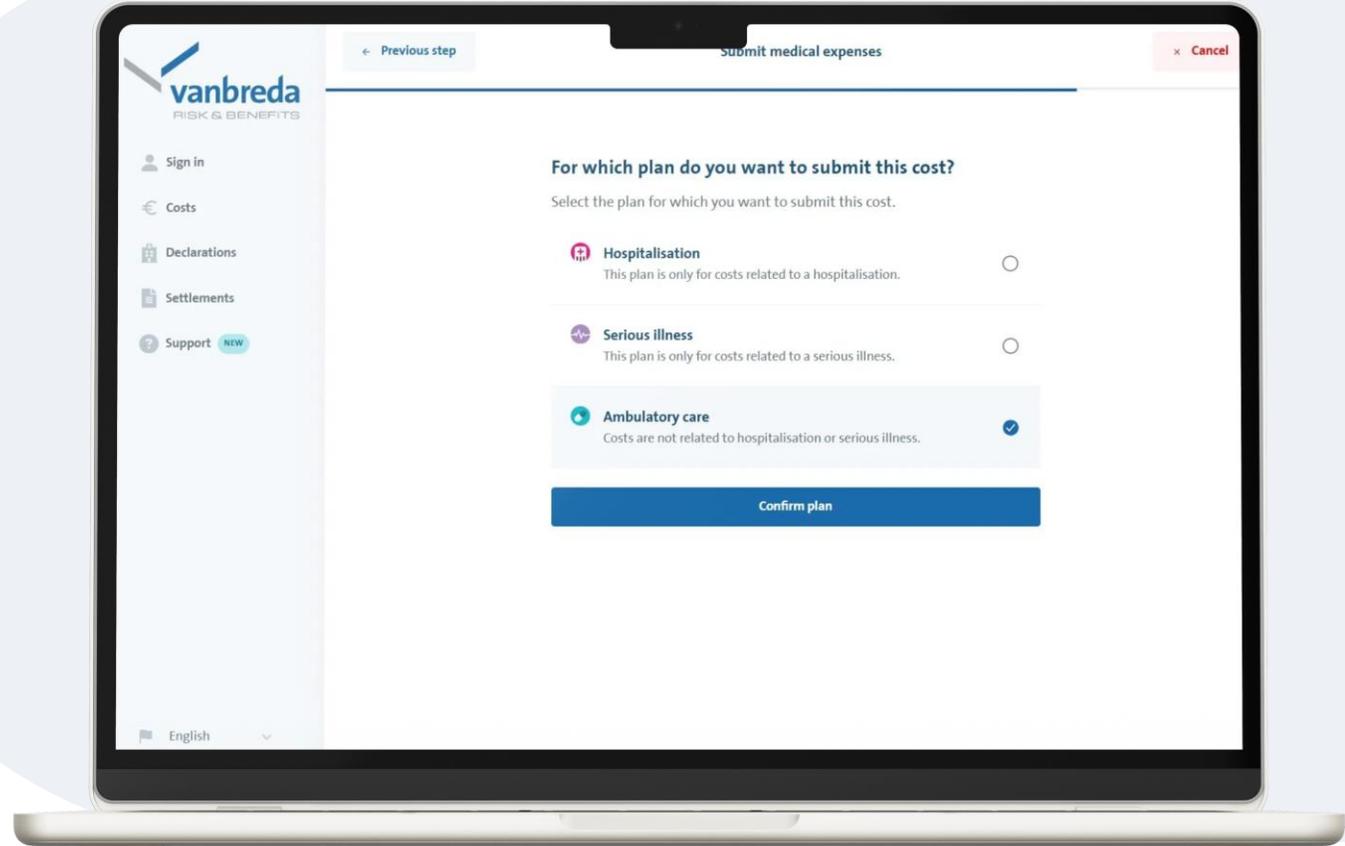
Check whether we already know your bank account number.

- If we already know your bank account number, leave the option on **“Yes”**.
- If we do not yet know your bank account number, enter the correct account number.

Step 6: Choose the right plan

Select the plan under which the medical expenses are to be reimbursed:

- Hospitalisation
- Serious illness
- Outpatient expenses



Step 7: Privacy and communication preferences

Agree to our privacy policy to complete your request.

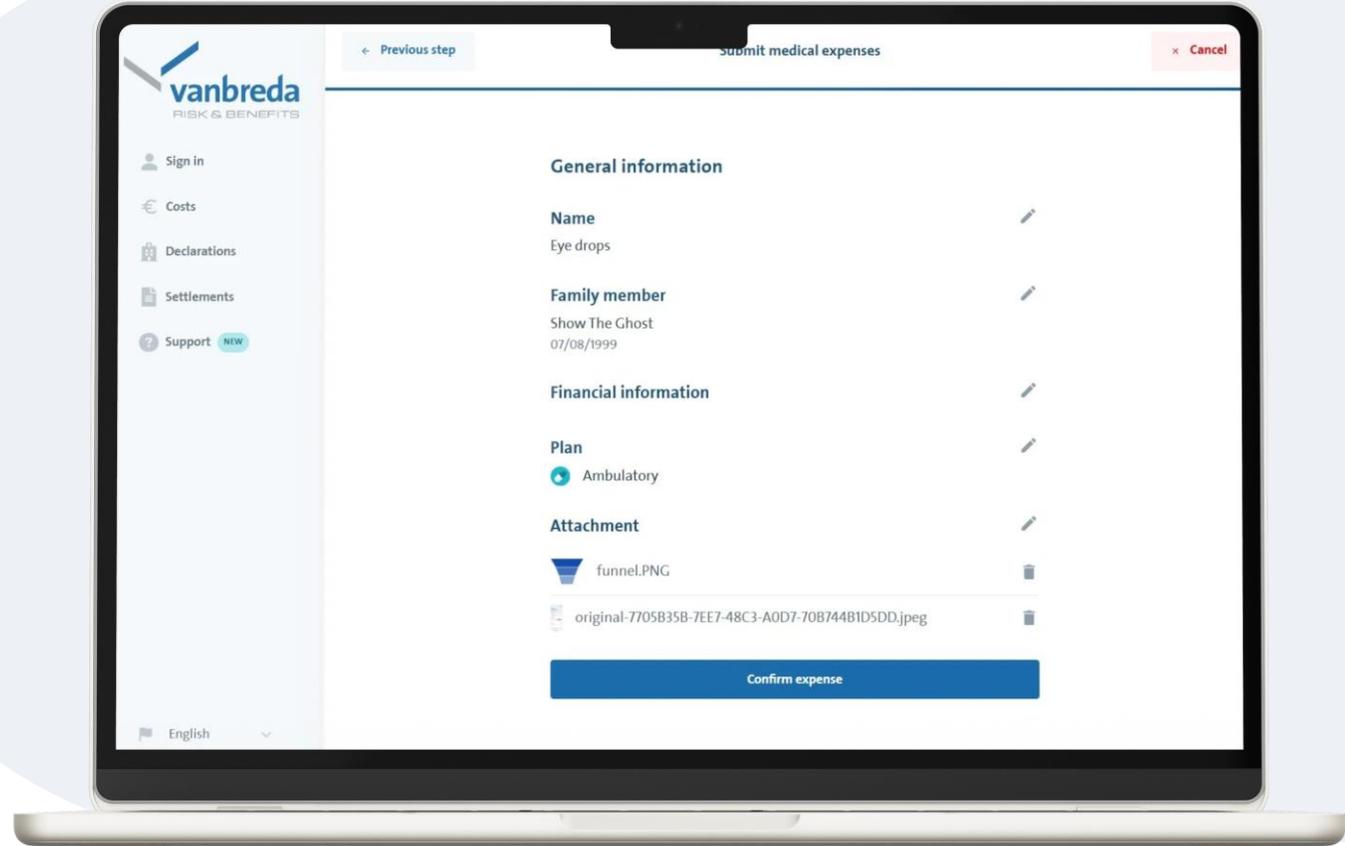
You can indicate whether you only want to be contacted digitally (via e-mail).

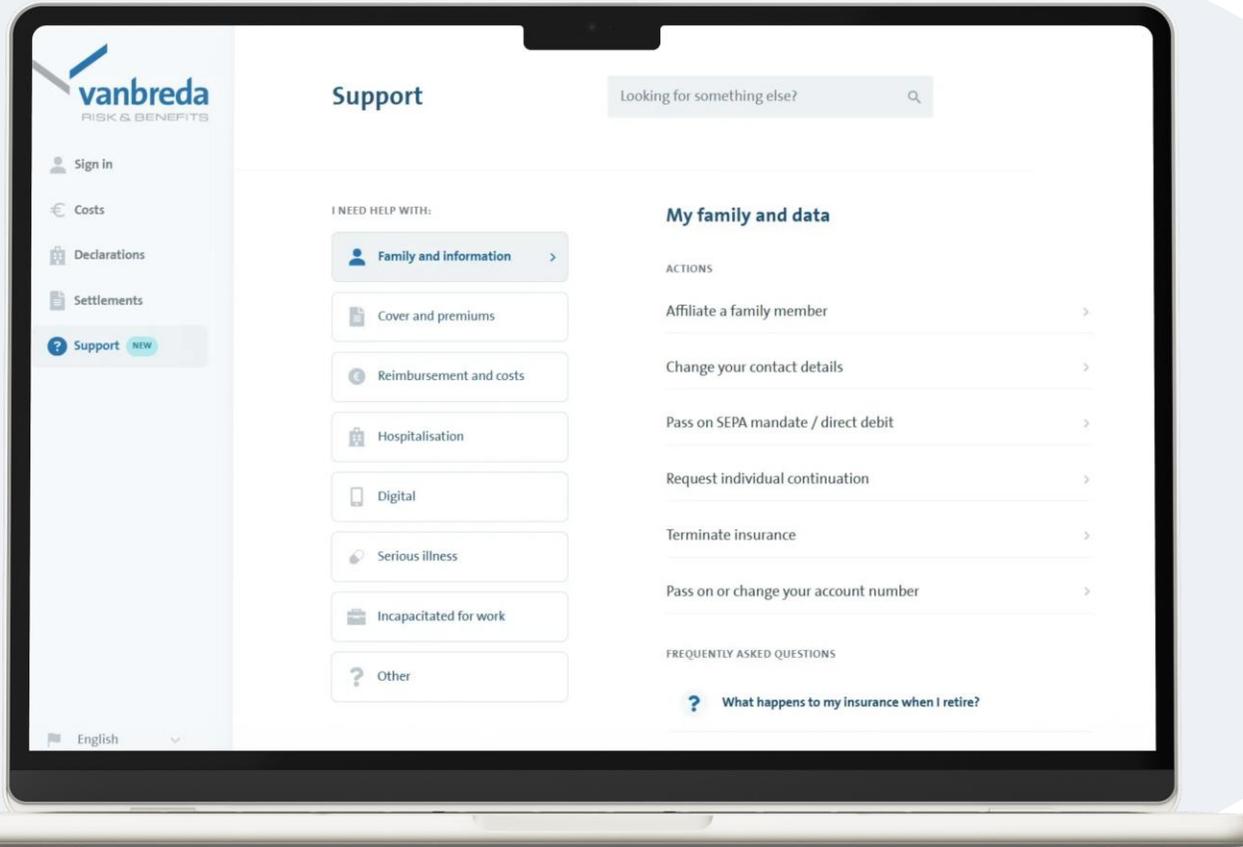
The screenshot shows a web interface for Vanbreda Risk & Benefits. The page title is "Submit medical expenses". The left sidebar contains navigation links: "Sign in", "Costs", "Declarations", "Settlements", and "Support" (with a "NEW" badge). The main content area is titled "Confirmation" and contains the following text: "I have taken note of the privacy policy of [Vanbreda Risk & Benefits](#) and the rights therein that I can exercise as a data subject; the [AssurMIFID conduct rules](#) and the [General Terms and Conditions](#) of Health Care Digital for the use of AssurPharma and the app. These data (including my health data) may be processed by Vanbreda Risk & Benefits for the purpose of client service, risk acceptance, contract management and claims, insurance payouts, as well as the proper functioning of its services." Below this text are two checkboxes, both of which are checked: "I agree with the above" and "I want to receive my documents digitally. You only need to check the box once; this will remain valid for all future submissions." At the bottom of the page is a blue "Continue" button. The top navigation bar includes a "Previous step" link and a "Cancel" button.

Step 8: Overview and confirmation

Check all the details in the overview screen.

- If something is wrong or if you want to change something, click on the pencil icon.
- Click **Send cost** to submit the expenses.



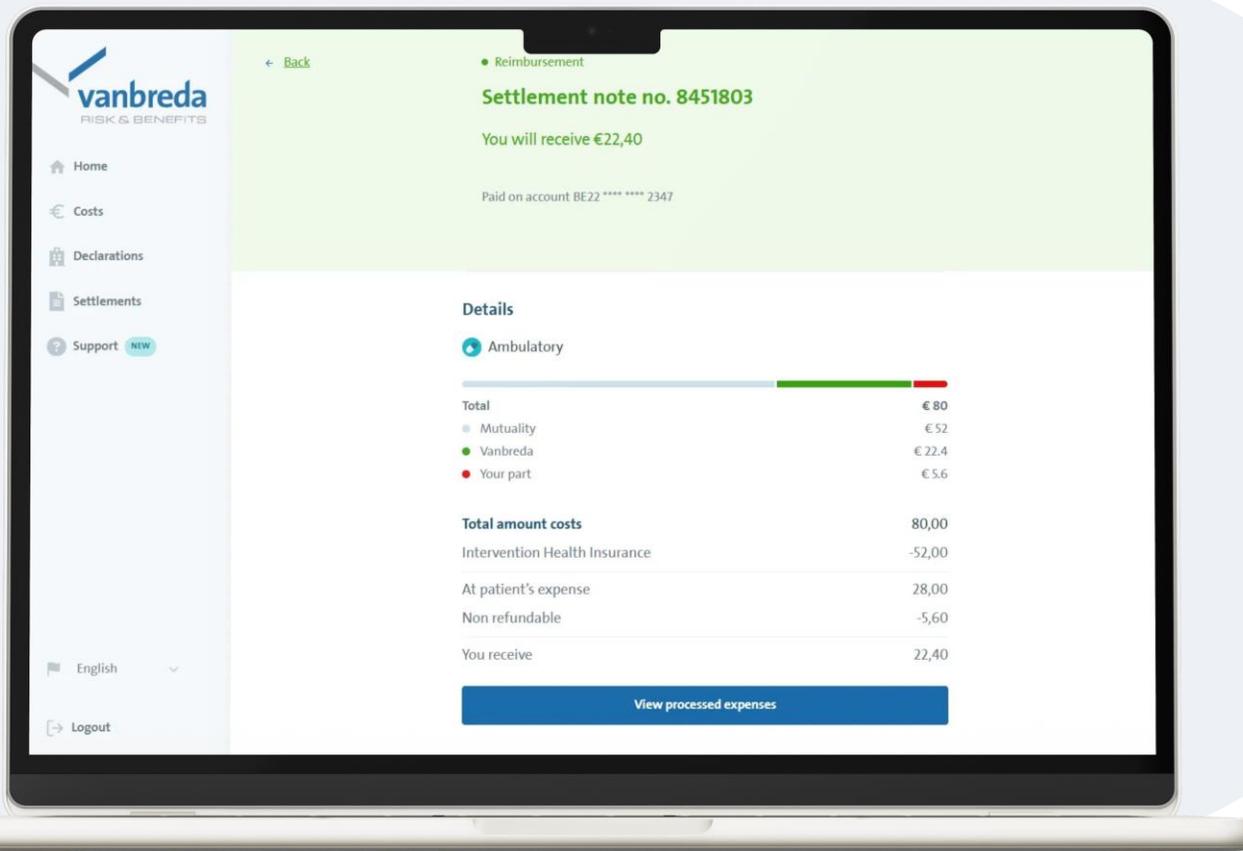


Support and questions

Do you have any questions about:

- a hospitalisation declaration
- medical expenses
- affiliation
- policy conditions

click **Support** or surf to app.vanbreda.be/support for further support



Digital follow-up

Do you want to follow up your expenses digitally?

Then create an account and log in to consult your settlement notes digitally.